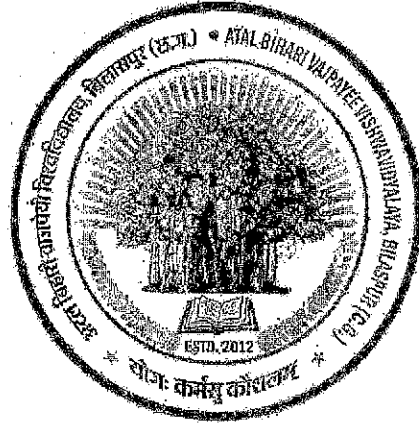


Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.)



Scheme and Syllabus

of

M. A. (Public Administration)

Program Code: MAPUBAP130

Annual system for affiliated college

w.e.f. 2023-2024

(As approved by AC and EC meetings held on 16.08.2023 and 18.04.2023 respectively)



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

Scheme of M.A. (Public Administration) under Annual System Program Code: MAPUBAP130

Year	Course Code	Subject Name	Total	
			Max	Min
M.A. Previous	PUBAP101	Principles of Public Administration	100	36
	PUBAP102	Theories of Public Administration	100	36
	PUBAP103	Indian Administration	100	36
	PUBAP104	Development Administration	100	36
	PUBAP105	Administrative Behavior	100	36
	Subtotal			500
M.A. Final	PUBAP201	State Administration	100	36
	PUBAP202	Municipal Government of India (with special reference to Chhattisgarh state)	100	36
	PUBAP203	Rural Development and Tribal Welfare in Chhattisgarh	100	36
	PUBAP205	Elective-I: Social Welfare Administration	100	36
	PUBAP206	Elective-II: Public Policy		
	PUBAP207	Elective-III: Economic System & Administration		
	PUBAP208	Research Methodology	100	36
	Subtotal			500
Total			1000	-

Note: - Student will Choose any one question paper out of three Elective paper in the M.A. Final.

Dr. A.K.Shukla
B.O.S. Expert

Dr. Harish Thakur
B.O.S. Expert

Member's of B.O.S.

Dr. Vandana Tiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

Dr. Mukta Dubey

Chairman B.O.S

M. Dubey
08/08/23

M. Bajpai
08/08/23



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website: www.bilaspuruniversity.ac.in

Part A: Introduction		
Program: M.A.(Public Administration) MAPUBAP130	M.A, FINAL	w.e.f.:2024-2025
1. Course Code	PUBAP201	
2. Course Title	STATE ADMINISTRATION	
3. Course Type	THEORY	
4. Pre-requisite (if any)	Nil	
5. Course Learning Outcomes (CLO)	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • Conceptual understanding of the constitutional provisions on state legislature executive and their working. • Delineating the constitutional provisions and dynamics of union-state relationships. • Knowledge of divisional and district administration and their working. 	
6. Total Marks	100	Min Passing Marks:36

Unit	Topics
I	ADMINISTRATION AT THE STATE LEVEL:- Political Executive: State secretariat, Secretariat - Directorate Relationship, Planning Process, Board of Revenue. The state legislature (vidhan -sabha), Governor- Appointment, Power and function, Chief Minister- Appointment Power and Function.
II	ADMINISTRATION AT THE DISTRICT LEVEL:- District as a Unit of Administration: Role of Collector, District Planning Board, Law and Order. District Superintendent of Police - Power and Function. Center State Relations- Legislative, Executive and Financial, National Finance Commission- Composition and Functions.
III	ADMINISTRATION AT SUB-DIVISIONAL LEVEL: - Tehsil and Revenue Inspector Level and Patwari Circular Level. Role of Planning Commission and National Development Council.
IV	SOME ISSUES:- (a) Minister - Secretary Relationship. (b) Administrative Reform (ARC) (c) Administrative Corruption - Lokpal and LokAyukta. (d) Role of Chief Secretary
V	DIVISIONAL COMMISSIONER:- Power and Functions, State Public Services- Recruitment Process. State Public Service Commission, Compositions and Functions. Training to State Civil Servants. Inter-relationship b/w state civil servants and All India civil servants.



Part C - Learning Resource

Text Books, Reference Books, E-Resources

Reference Books:

1. A.Awasthi&S.R.Maheshwari, BhartiyaLokPrashashan, Lakshmi Narayan Agrawal. Agrawal.
2. Awasthi and Awasthi, Bharat main LokPrashashan, Lakshmi Narayan
3. SurendraKatariya, BhartiyaPrashashan. 4. BrijKishor Sharma, BhartiyaSanvidhan.
5. S.S. Khera, District Administration in India.
6. M. Lakshmikant, LokPrashashan, UPSC (Prelim.), Tata McGraw-Hill Publishing Ltd.
7. B.Mehta, Dynamics of State Administration.
8. H.C. Sharma, Bharat Main RajyaPrashashan.
9. A.P. Awasthi, Madhya Pradesh Prashashan, M.P. Hindi Granth Academy.
10. A.P. Awasthi, VittaPrashashan, Lakshmi Narayan Agrawal.
11. S. R. Maheshwari, BhartiyaPrashashan- IsakaVikas, Lakshmi Narayan Agrawal.
12. R.K. Dubey, AdhunikLokPrashashan, Lakshmi Narayan Agrawal.

E-Resources:

[https://www.eduskunta.fi/EN/naineduskuntatoimii/kirjasto/aineistot/yhteiskunta/suomi-
valtione/Pages/Valtion-
hallinto.aspx#:~:text=The%20state%20administration%20is%20divided,in%20total%2C%20incl
uding%20the%20ministries.](https://www.eduskunta.fi/EN/naineduskuntatoimii/kirjasto/aineistot/yhteiskunta/suomi-
valtione/Pages/Valtion-
hallinto.aspx#:~:text=The%20state%20administration%20is%20divided,in%20total%2C%20incl
uding%20the%20ministries.)

<https://darpg.gov.in/sites/default/files/sdadmin15>

Dr. A.K.Shukla
B.O.S. Expert

Dr. Harish Thakur
B.O.S. Expert

Member's of B.O.S.

Dr. VandanaTiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

M. Dubey
08.08.23
Dr. MuktaDubey

Chairman B.O.S



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-स्तनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website: www.bilaspuruniversity.ac.in

Part A: Introduction		
Program: M.A.(Public Administration) MAPUBAP130	M.A. FINAL	w.e.f.:2024-2025
1. Course Code	PUBAP202	
2. Course Title	MUNICIPAL GOVT OF INDIA (WITH SPECIAL REFERENCE TO CHHATTISGARH STATE)	
3. Course Type	THEORY	
4. Pre-requisite (if any)	Nil	
5. Course Learning Outcomes (CLO)	At the end of this course, the students will be able to: <ul style="list-style-type: none">• Students will be able to Lead and Manage Local self Government.• Students will be able to- Aware of Local Problems and Ability to attribute.• Students will be able to understand the Conditions of Municipal & to get information about their Franchise Promotion etc.• Students will be able to Understanding the financial Condition of the Municipal, corporation and bejana. Good citizen to be aware of the quality of Development Programs.• Students will be aware of various schemes run by the government.• Students will be able to Build the Nation-understanding the benefit of government schemes and being as active participant.	
6. Total Marks	100	Min Passing Marks: 36

Unit	Topics
I	LOCAL SELF GOVERNMENT Meaning, Its Essential Features, Scope and Importance of Local Self Govt., Trend toward Centralization.
II	LOCAL MUNICIPALITIES:- Evolution, Notified Areas, Town Areas, Cantonment and Parastatal Bodies.
III	SERVICE CONDITIONS OF MUNICIPAL EMPLOYEE:- Training, Promotion, Municipal Finance; State control over Municipal Administration; Deliberative - Executive Relationship.
IV	COMMITTEE SYSTEM:- Problems of Municipal Administration with Reference to Urban Development with Special Emphasis on the study of Administrative Measure with Regards to Environment upgradation.



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

V	REFORM IN LOCAL SELF GOVERNMENT:- (A brief survey of Urban Development Schemes particularly JNNURM & SJSRY (Swarna Jayanti Shahri Rojgar Yojna and other State Sponsored Schemes)
---	---

Part C - Learning Resource

Text Books, Reference Books, E-Resources

Reference Books:

1. S. R. Maheshwari, Bharat main Sthaniya Prashashan, Lakshmi Narayan Agrawal.
2. R.L. Khanna, Municipal Government and Administration.
3. S.K. Bhogle, Local Government in India.
4. M. Lakshmi Kant, Lok Prashashan, UPSC (Prelim.), Tata McGraw-Hill Pub. Ltd.
5. A.P. Awasthi, Vitta Prashasha, Lakshmi Narayan Agrawal.
6. A. Awasthi & S.R. Maheshwari, Bhartiya Lok Prashashan, Lakshmi Narayan Agrawal.
7. R. Argal, Municipal Government in India.
8. A.P. Awasthi, Madhya Pradesh Prashashan, M.P. Hindi Granth Academy.
9. Sharma and Sharma, Panchayati Raj.
10. Chopra, Local Self Government.
11. Pattanayak, Local Government.
12. S.S. Minakshisundaram, Decentralisation in Developing Countries.

E-Resources:

<https://www.india.gov.in/>

<https://data.gov.in/dataset-group-name/Local%20Government>

Dr. A.K. Shukla

B.O.S. Expert

Dr. Harish Thakur

B.O.S. Expert

Member's of B.O.S.

Dr. Vandana Tiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

M. Dubey
08-08-23

Dr. Mukta Dubey

Chairman B.O.S



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

Part A: Introduction		
Program: M.A.(Public Administration) MAPUBAP130	M.A. FINAL	w.e.f.:2024-2025
1. Course Code	PUBAP203	
2. Course Title	RURAL DEVELOPMENT AND TRIBAL WELFARE IN CHHATTISGARH	
3. Course Type	THEORY	
4. Pre-requisite (if any)	Nil	
5. Course Learning Outcomes (CLO)	At the end of this course, the students will be able to: <ul style="list-style-type: none">• Gaining insights about composition, role, function and resources of rural and tribal welfare in Chhattisgarh.• To bring awareness on MANREGA, Tribal Welfare, Community Development Projects etc. and its applications.• Understanding of various tribal welfare schemes running at District, Block and Village and other problem areas related to paper.• Panchyats have a major role in the implementation of scheme launched by the Government. Through the studies student will develop the ability to do comparative and statistical analysis of the development works of different villages.	
6. Total Marks	100	Min Passing Marks:36

Unit	Topics
I	RURAL DEVELOPMENT:- Rural Development Its Concept, Environmental Factors in Rural Development.
II	RURAL DEVELOPMENT POLICY AND STRATEGY:- Approaches to Rural Development, Community Development Project.
III	RURAL DEVELOPMENT SCHEMES:- MNARENGA (Mahatma Gandhi National Rural Employment Guarantee Act.) Various Rural Development Schemes and Current Development Schemes of State and Central Government.
IV	TRIBAL WELFARE IN CHHATTISGARH :- Tribal Welfare at District, Block and Village Level, Legislation for Tribal Welfare.



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

V	TRIBAL WELFARE:- Problems and prospective of Tribal Welfare, Tribal Welfare Scheme, Dimensions of Rural Poverty.
---	--

Part C - Learning Resource

Text Books, Reference Books, E-Resources

Reference Books:

1. S. R. Maheshwari, Bharat main SthaniyaPrashashan, Lakshmi Narayan Agrawal.
2. R.L. Khanna, Municipal Government and Administration.
3. S.K. Bhogle, Local Government in India.
4. M. Lakshmikant, LokPrashashan, UPSC (Prelim.), Tata McGraw-Hill Pub. Ltd.
5. A.P. Awasthi, VittaPrashasha, Lakshmi Narayan Agrawal.
6. A.Awasthi&S.R.Maheshwari, BhartiyaLokPrashashan, Lakshmi Narayan Agrawal.
7. R. Argal, Municipal Government in India.

E-Resources:

<http://tribal.cg.gov.in/en>

<https://services.india.gov.in/service/detail/chhattisgarh-tribal-development-program>

<https://tribal.nic.in/>

<https://www.ifad.org/documents/38714182/39737274/Impact+Evaluation+of+the+Jharkhand+%E2%80%93+Chhattisgarh+Tribal+Development+Programme+%28JCTDP%29.pdf/758ced1c-5497-41c7-bea5-c3a4906b0e6d>

Dr. A.K. Shukla

B.O.S. Expert

Dr. Harish Thakur

B.O.S. Expert

Member's of B.O.S.

Dr. Vandana Tiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

M. Dubey
08-08-23

Dr. Mukta Dubey

Chairman B.O.S



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website: www.bilaspuruniversity.ac.in

Part A: Introduction		
Program: M.A.(Public Administration) MAPUBAP130	M.A. FINAL	w.e.f. 2024-2025
1. Course Code	PUBAP205	
2. Course Title	(ELECTIVE- I) SOCIAL WELFARE ADMINISTRATION	
3. Course Type	THEORY	
4. Pre-requisite (if any)	Nil	
5. Course Learning Outcomes (CLO)	At the end of this course, the students will be able to: <ul style="list-style-type: none">• Sincere understanding on key areas of empowerment, health, education, employment and reservation.• Critical understanding and role identification on Urbanization, Globalization Liberalization and Privatization.• Understanding of various sectors affecting welfare of various sections of society and issues related to them	
7. Total Marks	100	Min Passing Marks:36

Unit	Topics
I.	SOCIAL WELFARE ADMINISTRATION:- Meaning, Nature, Scope and Importance. The Concept and Relevance of Social Justice and Social Change.
II.	EMPOWERMENT AND HUMAN RIGHTS:- Concept, Significance and Emerging Trends of Empowerment and Human Rights. Reservation Policy. Major Social Sectors; Health, Education and Employment.
III.	ORGANIZATIONAL STRUCTURE:- Social Justice Administration; The Union Ministry of Social Justice and Empowerment. State Departments of Social Welfare. Central Social Welfare Board. State Social Welfare Board.
IV.	NGOS AND VOLUNTARY ORGANIZATIONS:- Various types, Role and Significance of NGOs and Voluntary Organizations. Composition, Functions and Importance of National Human Rights Commission and State Human Rights Commission.
V.	COOPERATIVE SOCIETY:- Concept, Types, Functions and Significance. Council for Advancement of People's Action and Rural Technology (CAPART). Socio-Economic Issues of Urbanization, Globalization, Liberalization and Privatization.



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

Part C - Learning Resource

Text Books, Reference Books, E-Resources

Reference Books:

1. T.N. Chaturvedi and Chandra Kohali, Social Administration: Development and Change .
2. G.B. Sharma, Social Administration in India.
3. C.R. White, Public Welfare Administration.
4. David C. Marsh, An Introduction to Social Welfare.
5. S. N. Dubey, Social Administration.
6. Frinendlander, Introduction to Social Welfare.
7. Ashok KuamrDubey, 21vi Shatabdi main LokPrashashan, Tata McGraw-Hill Pub. Ltd.

E-Resources:

<https://egyankosh.ac.in/bitstream/123456789/17228>

Dr. A.K.Shukla

B.O.S. Expert

Dr. Harish Thakur

B.O.S. Expert

Member's of B.O.S.

Dr. Vandana Tiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

M. Dubey
08-08-13
Dr. Mukta Dubey

Chairman B.O.S

M. Bajpai
08-08-23



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोनी पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोनी, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

Part A: Introduction		
Program: M.A.(Public Administration) MAPUBAP130	M.A. FINAL	w.e.f.:2024-2025
1. Course Code	PUBAP206	
2. Course Title	(ELECTIVE- I) PUBLIC - POLICY	
3. Course Type	THEORY	
4. Pre-requisite (if any)	Nil	
5. Course Learning Outcomes (CLO)	At the end of this course, the students will be able to: <ul style="list-style-type: none">• Understanding the basic concepts such as public policy, policy analysis, public policy process and governance.• Knowledge of different stages of the Public policy process in terms of theoretical formulation and the process.• Necessary competence to undertake policy analysis.	
6. Total Marks	100	Min Passing Marks:36

Unit	Topics
I.	PUBLIC POLICY:- Meaning, Scope and Nature, Importance of study of Public Policy. Policy Science- Contribution of YeheskelDror'; Policy and Environment, Political Culture, Socio- Economic Conditions, Policy Matters, Official Participants, Level of Politics.
II.	MODELS OF PUBLIC POLICY MAKINGS:- Process model The Elite/Mass Model, The Group Model, The System Model, The Institutional Model The Output Model-The Incremental Model The Rationalist Model, The Mixed Scanning Model. (AmitaiEtzioni)
III.	POLICY FORMULATION AND ADOPTION:- Policy Problems, Classification and Analysis of policy problem, preparation of policy agenda, Formulation of policy proposal, Policy decision making, Policy adoption.
IV.	IMPLEMENTATION OF PUBLIC POLICY PROGRAM AND PROJECTS:- Policy Implementers, The Administrative Process Of Policy Implementation, Financial Arrangement, Problems In Policy Implementation, Participation Of Beneficiaries, Involvement Of Other Interests, Political Support, Trouble Shooters.



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोची पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोची, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

V.	POLICY EVALUATION POLICY IMPACT:- Problems In Policy Evaluation. Policy Evaluation Process, Politics of Evaluation, Policy Change.
----	--

Part C - Learning Resource	
Text Books, Reference Books, E-Resources	
Reference Books:	
1 Jones, Charles O: An Introduction to the Study of Public Policy	
2 Yehezkel Dror: Public Policy Making-Re-examined	
3 James E. Adner: Public Policy Making	
4 Wade, Lavy L: The Elements of Public Policy 5 Kabra, K.N.: Public Policy	
E-Resources:	
https://egyankosh.ac.in/bitstream/123456789/19329	

Dr. A.K. Shukla
B.O.S. Expert

Dr. Harish Thakur
B.O.S. Expert

Member's of B.O.S.

Dr. Vandana Tiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

Dr. Mukta Dubey

Chairman B.O.S

M. Dubey
08-08-23

M. Bajpai
08-08-23



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोची पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोची, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

Part A: Introduction		
Program: M.A.(Public Administration) MAPUBAP130	M.A. FINAL	w.e.f.:2024-2025
1. Course Code	PUBAP207	
2. Course Title	(ELECTIVE- I) ECONOMIC SYSTEM & ADMINISTRATION	
3. Course Type	THEORY	
4. Pre-requisite (if any)	Nil	
5. Course Learning Outcomes (CLO)	<p>At the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> Detailed knowledge of economy, their types and various institutions, tools and techniques applied in the smooth running of economic activities. Understanding of inter-Relationship and cause and effect relationship between economic activities and the political - administrative activities and their consequences. 	
6. Total Marks	100	Min Passing Marks:36

Unit	Topics
I.	ECONOMICS SYSTEM AND ADMINISTRATION:- Introduction, Definition and Nature of Economics System; Relationship between Economic System and Administration; Forces for making of various Economic systems; Role differential of Government under various Economic Systems; Role of Fiscal, Monetary and Price Policies under various Economic Systems.
II.	ECONOMIC SYSTEM IN USA:- Organization of Capita-list Economy, Maintenance of Competition in Capitalist Economy; Planning and planning Machinery under Capitalism; Capitalism and Welfare Measures: A critique of Capitalism in USA.
III.	ECONOMIC SYSTEM IN UK:- Forms of Socialism Administration and Problems of Nationalized Industries in UK A Critique of British Socialism.
IV.	ECONOMIC SYSTEM IN INDIA:- Rationale of Mixed Economy, the Study of Public Enterprises and their Management, Nature of Planning and its Problems, Mixed Economy vis a vis democratic Socialism, Nationalization of means of Production; Recent trends in Economic Policy.
V.	ECONOMIC SYSTEM IN ASIAN COUNTRIES:- Special Reference to China and Japan, Factors Effecting Economic System- Political, Ecological And Cultural.

Part C - Learning Resource



अटल बिहारी वाजपेयी विश्वविद्यालय, बिलासपुर (छ.ग.)

कोची पुलिस थाना के सामने, बिलासपुर-रतनपुर मार्ग, कोची, बिलासपुर (छ.ग.) 495009

Website : www.bilaspuruniversity.ac.in

Text Books, Reference Books, E-Resources

Reference Books:

1. Loucks: Comparative Economic Systems
2. Blodgett: Comparative Economic Systems
3. Richard, S. Carse: Comparative Economic Systems
4. VaclavHolesovsky: Economic System-and Comparison
5. Hazek: Collective Economic Planning
6. M.L. Seth Theory and Practice of Economical Planning
7. K.L. Handa: Financial Administration.

E-Resources:

<https://icssr.org/e-resources-available-nassdoc>

Dr. A.K.Shukla
B.O.S. Expert

Dr. Harish Thakur
B.O.S. Expert

Member's of B.O.S.

Dr. Vandana Tiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

Dr. Mukta Dubey

Chairman B.O.S

M. Dubey
08/08/23

M.M. Bajpai
08/08/23



Part A: Introduction		
Program: M.A. (Political Science) MAPUBAP130	M.A.FINAL	w.e.f: 2024-2025
1. Course Code	PUBAP208	
2. Course Title	शोध प्रविधि RESEARCH METHODOLOGY	
3. Course Type	THEORY	
4. Pre-requisite (if any)	Nil	
5. Course Learning Outcomes (CLO)	At the end of this course, the students will be able to: <ul style="list-style-type: none">• The student will be able to use different quantitative and qualitative tools and technique in the research.• They will learn different tools and techniques of data collection and analysis.• The student will be able to design their research proposal.• The students will be equipped with an understanding of ethics in research.• They will learn the way of accessing data from different sources.	
6. Total Marks	100	Min Passing Marks:36

Unit	Topics
I.	SOCIAL RESEARCH: - Nature, Importance and Use, Difference between Pure and applied research Identification of research.
II.	SCIENTIFIC RESEARCH METHOD:- Hypothesis variables, Hypothesis formulation and testing, sampling method.
III.	TOOLS AND TECHNIQUES OF DATA COLLECTION :- Observation, Characteristics, kinds, Merit and Demerits, Questionnaire sampling & interview
IV.	NATURE OF STUDY:- Case Study, Technique Role and Importance, Case Study, Application of computer in social science research, Encoding, Schedule.



V.	REPORT WRITING:- Purpose forms and contents, reference.
----	--

Part C - Learning Resource	
Text Books, Reference Books, E-Resources	
Reference Books	
1.	श्यामलाल वर्मा – राजनीति विज्ञान में अनुसंधान प्रविधि।
2.	त्रिवेदी आर.ए. एवं शुक्ला डी.पी. – रिसर्च मेथडोलॉजी कॉलेज बुक डिपो, रायपुर।
3.	रविन्द्रनाथ मुखर्जी – शोध एवं सांख्यिकी।
4.	सी.पी. शर्मा – शोध प्रविधियाँ।
5.	डॉ. बी.एल. फड़िया – शोध प्रविधियाँ।
6.	डॉ. एस.डी. सिंह – सामाजिक शोध सर्वेक्षण एवं सांख्यिकी।
7.	J.B. Johnson and R.A. Josiym, Political Science Research Methods, Washington D.C. C.Q. Press. 1986.
8.	M.Waber, the Methodology of Social Science, Translated edited by E.A. Shils and H.A. Finch, Newyork, the free press, 1949
9.	Dr. A.P. Verma – Research Medthodology in Public Administration Non profit organization.
E-Resources	
https://www.scribbr.com/dissertation/methodology/	
https://research.com/research/how-to-write-research-methodology	

Dr. A.K. Shukla
B.O.S. Expert

Dr. Harish Thakur
B.O.S. Expert

Member's of B.O.S.

Dr. Vandana Tiwari

Dr. S.K. Tiwari

Dr. G.S. Dhruwe

Dr. M.M. Bajpai

Dr. K.K. Mishra

M. Dubey
08-08-23

Dr. Mukta Dubey

Chairman B.O.S